

# How to Register and submit your Trade Orders Online to Peartree Heybridge Limited.

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1. Follow the ['trade orders'](#) link from the Peartree website. This will take you to the trade site and bring up a **'You must be logged in to perform this operation'** box.
2. Click on **OK**



3. This will take you to the login page – registered customers can put in their username and password. If you are a new customer – click on the **'Sign up...'** Link below the login box.

[Login](#)

Username

Password

[Forgot your password?...](#)

[Sign Up...](#)

4. This will bring up a registration box which you will need to fill in:

### Sign-up

Enter your details

First name:	<input type="text" value="Jo"/>
Last name:	<input type="text" value="Blogs"/>
Company name:	<input type="text" value="Jo Blogc Inc"/>
Email:	<input type="text" value="joblogs@greetingscards.co.uk"/>
Address:	<input type="text" value="1 The High"/>
City/Town:	<input type="text" value="Anywheresville"/>
Country:	<input type="text" value="United Kingdom"/>
State:	<input type="text" value="N/A"/>
Post Code::	<input type="text" value="OX7 19T"/>
Phone:	<input type="text" value="01234 5678"/>
Fax:	<input type="text"/>
Re-type email address :	<input type="text" value="joblogs@greetingscards.co.uk"/>

5. Now scroll down and you will see that the username has filled in automatically (with your email address) - all you have to do to complete the process is fill in the **'password'** and **'confirm password'** box, press the 'submit' button and the registration is complete.

### More details

Username:	<input type="text" value="joblogs@greetingscards.co.uk"/>
Password:	<input type="password" value="....."/>
Confirm password:	<input type="password" value="....."/>



**Please Note:** [You must have an approved Trade Account before you can start placing your orders online.](#)